

APPROVED MINUTES

CACHE COUNTY COUNCIL

November 23, 2021 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Gina H. Worthen; Vice Chair Barbara Tidwell; Councilmembers: Karl B. Ward, Paul R. Borup, Gordon A. Zilles, David L. Erickson

MEMBERS EXCUSED: Nolan Gunnell

STAFF PRESENT: County Executive David Zook, Cache County Clerk/Auditor Jess Bradfield, County Attorney John Luthy, HR Director Amy Adams, Fire Chief Rod Hammer, IT Director Bart Nelson, Executive Admin Janeen Allen, Development Services Director Chris Harrild

OTHER ATTENDANCE:

Council Meeting

1. Call to Order 5:00p.m. – Chair Gina Worthen [00:12](#)

2. Opening Remarks and Pledge of Allegiance –Councilman David Erickson [00:25](#)

3. Review and Approval of Agenda APPROVED [2:00](#)

Action: Motion made by Councilmember Ward to approve the agenda; Seconded by Councilmember Tidwell
Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 0

Absent: Nolan Gunnell

4. Review and Approval of Minutes APPROVED [2:27](#)

Action: Motion made by Councilmember Erickson to approve the minutes from November 9th; Seconded by Councilmember Borup.

Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 0

Absent: Nolan Gunnell

5. Report of the County Executive [2:49](#)

- a. October 2021 Financial Statements
- b. Executive Zook reported that the Fairgrounds Committee is looking into an alcohol ordinance for possible alcohol use at the Cache County fairgrounds. Zook also explained that the Cache Summit discussed the economy and growth within the county. Zook announced that the Utah Transportation Commission allocated \$52 Million to help relieve traffic on Logan's main street.

6. Items of Special Interest

N/A

7. Department or Committee Reports

a. **Economic Development** [5:20](#)

Discussion: Before Shawn Milne's report, Councilmember Karl Ward expressed his appreciation for Finance Director Cameron Jenson for his continuous hard work on creating and improving the County Budget over the years. Shawn Milne reported on an update regarding the county's Economic Development Grant application. Milne also reported on the current status of the county's economic development and the potential for state grant funding to further county economic goals.

8. Board of Equalization Matters

N/A

9. Public Hearings

- a. **Set Public Hearing for Ordinance 2021-24 2600 West Rezone [29:57](#)**
Action: Motion made by Councilmember Ward to set a hearing on Dec 7 at 5:30pm; Seconded by Councilmember Tidwell
Motion passes.
Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson
Nay: 0
Absent: Nolan Gunnell
- b. **Set Public Hearing for Resolution 2021-28 [30:55](#)**
Action: Motion made by Councilmember Tidwell to set a hearing on Dec 14 at 5:30pm; Seconded by Councilmember Erickson
Motion passes.
Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson
Nay: 0
Absent: Nolan Gunnell
- c. **Public Hearing for Resolution 2021-25 – A resolution adopting the 2022 Cache County Budget [1:03:54](#)**
Discussion: Finance Director Cameron Jensen presented on any updates to the budget.
Action: Motion made by Councilmember Zilles to close the public hearing; Seconded by Councilmember Tidwell.
Motion passes.
Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson
Nay: 0
Absent: Nolan Gunnell
- d. **Public Hearing for Resolution 2021-29 – A resolution amending the 2021 Cache County Budget [1:05:34](#)**
Discussion: Finance Director Cameron Jensen presented on all amendments to the county budget.
Action: Motion made by Councilmember Zilles to close the public hearing; Seconded by Councilmember Erickson.
Motion passes.
Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson
Nay: 0
Absent: Nolan Gunnell

10. Pending Action

- a. **Ordinance 2021-22 An Ordinance adopting the Cache County Consolidated Fee Schedule POSTPONED FOR 12/07 [31:32](#)**
Discussion: Council agreed to postpone consideration until 12/07 meeting.
Action: No action was made
- b. **Resolution 2021-25 A resolution adopting the 2022 Cache County Budget APPROVED [1:35:36](#)**
Discussion: Councilmember Borup expressed his concern using ARPA funds and Councilmember Erickson expressed his concern about some departments getting a heavy bump in their budgets.
Action: Motion made by Councilmember Ward to approve Resolution 2021-29; Seconded by Councilmember Zilles.
Motion passes.
Aye: 4 Gina H. Worthen, Karl B. Ward, Gordon A. Zilles, Barbara Tidwell
Nay: 2 Paul R. Borup, David Erickson
Absent: Nolan Gunnell

11. Initial Proposals for Consideration of Action

- a. **Resolution 2021-27 A Resolution amending the 2021 Cache County Budget APPROVED [1:47:28](#) ATTACHMENT 1**
Discussion: Visitors Bureau Director Julie Hollist Terrill presented on proposed \$150,000 funding for Center Block in Logan City through the Transient Room Tax (TRT).
Action: Motion made by Councilmember Ward to waive the rules and approve Resolution 2021-27; Seconded by Councilmember Zilles.
Motion passes.
Aye: 5 Gina H. Worthen, Karl B. Ward, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 1 Paul R. Borup
Absent: Nolan Gunnell

b. **Resolution 2021-29 - A Resolution amending the Cache County Corporation Personnel Policy and Procedure Manual regarding Donating Personal Leave Time APPROVED [32:22](#) ATTACHMENT 2**

Discussion: HR Director Amy Adams reported on the amended version for “Donating Personal Leave Time”

Action: Motion made by Councilmember Borup to waive the rules and approve Resolution 2021-29; Seconded Councilmember Tidwell

Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 0

Absent: Nolan Gunnell

c. **Property Tax Relief Request DENIED [40:07](#)**

Discussion: Recommendation from the Clerk/Auditor’s office to deny the request. Councilmember Ward and Erickson noted that it was a straight forward recommendation and agreed that the request should be denied.

Action: Motion made by Councilmember Erickson to deny the request; Seconded Councilmember Ward

Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 0

Absent: Nolan Gunnell

12. **Other Business [41:28](#)**

- a. County Employee Christmas Dinner

13. **Councilmember Reports**

David Erickson – Reported on his time at UAC [41:52](#)

Gordon Zilles – Reported on his time at UAC and support for Chair Worthen’s service as 1st vice chair of UAC [42:40](#)

Karl Ward – Mentioned a phone call from Dick Sackett and his interest to buy some county property. [43:46](#)

Barbara Tidwell – Reported on her time at UAC [45:06](#)

Paul Borup – No Report

Nolan Gunnell – Absent

Gina Worthen – No Report

14. **Executive Session Utah Code 52-4-205(1)(e) – Discussion of the sale of real property. [46:08](#)**

Discussion: Before council went into executive session Clerk/Auditor Jess Bradfield reported to council about the reprecincting process and would strive to have them ready for review by the next agenda. Chair Worthen expressed her concern over timing as, well as the possibility of precincts interfering with other voter boundaries.

Action: Motion made by Councilmember Ward to enter Executive Session; Seconded by Councilmember Tidwell

Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

Nay: 0

Absent: Nolan Gunnell

Action: Motion made by Councilmember Zilles to exit Executive Session; Seconded Councilmember Tidwell

Motion passes.

Aye: 6 Gina H. Worthen, Karl B. Ward, Paul R. Borup, Gordon A. Zilles, Barbara Tidwell, David Erickson

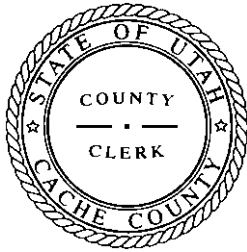
Nay: 0

Absent: Nolan Gunnell

15. **Adjourn Approximately 7:00PM**

ATTEST: Jess W. Bradfield
County Clerk/Auditor

APPROVAL: Gina. H. Worthen
Chair



CACHE COUNTY COUNCIL MEETING
NOVEMBER 23, 2021

ATTACHMENT 1

RESOLUTION NO. 2021-27

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2021 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2021 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2021 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on November 23, 2021.

ATTESTED TO:

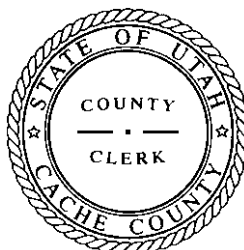
CACHE COUNTY COUNCIL



Jess Bradfield, Cache County Clerk-Auditor



Gina Worthen, Council Chair





Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
1. Reduced the estimate for tax revenue passed through to the Pepperidge Farm CDRA from \$336,000 to \$300,000. The contribution to fund balance that pays the County for administration is also reduced. The pass through has never exceeded \$300,000.				
220-31-10000	PROPERTY TAXES - CDRA	20,000	Property Taxes	CDRA
220-38-80000	CONTRIBUTION - TAXING ENTITIES	16,000	Intergovernmental	CDRA
220-4193-480	CDRA PROJECTS	-34,900	Cache County Redevelopmer	CDRA
220-4800-990	CONTRIBUTION TO FUND BALANCE	-1,100	Addition to Fund Balance	CDRA
2. Transfer to Class B Roads fund balance to reimburse the fund to convert the old road facility for Search and Rescue operations.				
100-38-90000	APPROPRIATED FUND BALANCE	-858,000	Use of Fund Balance	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	858,000	Transfers to Other Funds	General
200-38-10100	TRANSFER IN - GENERAL FUND	-858,000	Transfers from Other Funds	Municipal Services
200-4800-992	CONTR. - ROAD FUND BALANCE	858,000	Addition to Fund Balance	Municipal Services
3. The estimate for the payroll accrual at the end of the year was short by 1 day. Positive variances in most departments are able to absorb the difference, but an adjustment is needed in some departments.				
100-4112-110	FULL TIME EMPLOYEES	400	Council	General
100-4112-130	EMPLOYEE BENEFITS	100	Council	General
100-4134-110	FULL TIME EMPLOYEES	1,400	Human Resources	General
100-4134-130	EMPLOYEE BENEFITS	300	Human Resources	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-300	Human Resources	General
100-4135-110	FULL TIME EMPLOYEES	600	GIS	General
100-4135-130	EMPLOYEE BENEFITS	300	GIS	General
100-4135-999	TAX ADMIN - GIS 60%	-500	GIS	General
100-4193-110	FULL TIME EMPLOYEES	400	Economic Development	General
100-4193-130	EMPLOYEE BENEFITS	200	Economic Development	General
100-4210-110	FULL TIME EMPLOYEES	36,400	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	14,700	Sheriff: Criminal	General
100-4511-110	FULL TIME EMPLOYEES	900	Fairgrounds	General
100-4511-130	EMPLOYEE BENEFITS	600	Fairgrounds	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-55,500	Addition to Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-2,300	Use of Fund Balance	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	300	Tax Administration Allocation	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	500	Tax Administration Allocation	Tax Administration
150-4143-110	FULL TIME EMPLOYEES	1,200	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	300	Treasurer	Tax Administration



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
4. Back pay related to the 3.0% COLA provided in October. The calculation inadvertently only went back to the middle of August 14, instead of the beginning July. Positive variances in most departments are able to absorb the difference, but an adjustment is needed in some departments.				
100-4112-110	FULL TIME EMPLOYEES	400	Council	General
100-4112-130	EMPLOYEE BENEFITS	100	Council	General
100-4112-999	TAX ADMIN - COUNCIL 10%	-100	Council	General
100-4134-110	FULL TIME EMPLOYEES	400	Human Resources	General
100-4134-130	EMPLOYEE BENEFITS	700	Human Resources	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-200	Human Resources	General
100-4135-110	FULL TIME EMPLOYEES	400	GIS	General
100-4135-130	EMPLOYEE BENEFITS	500	GIS	General
100-4135-999	TAX ADMIN - GIS 60%	-500	GIS	General
100-4193-110	FULL TIME EMPLOYEES	1,800	Economic Development	General
100-4193-130	EMPLOYEE BENEFITS	600	Economic Development	General
100-4511-110	FULL TIME EMPLOYEES	800	Fairgrounds	General
100-4511-130	EMPLOYEE BENEFITS	800	Fairgrounds	General
100-4210-110	FULL TIME EMPLOYEES	29,500	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	12,000	Sheriff: Criminal	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-47,200	Addition to Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-1,800	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	100	Tax Administration Allocation	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	200	Tax Administration Allocation	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	500	Tax Administration Allocation	Tax Administration
150-4143-110	FULL TIME EMPLOYEES	700	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	300	Treasurer	Tax Administration
5. Provide additional funding for meeting expenses for County Council.				
100-4112-240	OFFICE EXPENSE & SUPPLIES	500	Council	General
100-4112-250	EQUIPMENT SUPPLIES & MAINT	1,000	Council	General
100-4112-999	TAX ADMIN - COUNCIL 10%	-100	Council	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-1,400	Addition to Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-100	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	100	Tax Administration Allocation	Tax Administration
6. Provide funding for the new utility expense for the Fire department at the new facility.				
100-4260-632	STATE FIRE WARDEN COST SHARE	-7,800	Fire-Ems	General
100-4260-270	UTILITIES	7,800	Fire-Ems	General



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
7. These transactions are being made to record the 50% merger of CCEMS into the County. The merger was done as of 1/1/2021. As part of the merger about \$1,750,000 will be added to the beginning fund balance. The use of \$200,000 is to finish closing out CCEMS and the County netted about \$1,550,000 in cash.				
100-34-27230	BAD DEBT COLLECTIONS	-70,000	Charges for Services	General
100-34-27250	BAD DEBT WRITE-OFF	160,000	Charges for Services	General
100-4260-521	BAD DEBT COLLECTION FEES	35,000	Fire-Ems	General
100-4260-520	BILLING AND COLLECTION COSTS	75,000	Fire-Ems	General
100-38-90000	APPROPRIATED FUND BALANCE	-200,000	Use of Fund Balance	General
8. Accounting fee transferred from the Roads Special Service District.				
100-38-10720	TRANSFER IN - RSSD	-1,000	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	1,000	Use of Fund Balance	General
9. Attorney's office providing funding for travel and training for Victim Advocates.				
100-4145-310	PROFESSIONAL & TECHNICAL	-12,200	Attorney	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	1,100	Attorney	General
100-4148-230	TRAVEL	11,100	Victim Advocate	General
150-38-90000	APPROPRIATED FUND BALANCE	-1,100	Use of Fund Balance	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	1,100	Tax Administration Allocation	Tax Administration
10. Update use of grant funding according to revised plan approved by the State.				
100-4148-240	OFFICE EXPENSE & SUPPLIES	7,200	Victim Advocate	General
100-4148-330	EDUCATION & TRAINING	-12,400	Victim Advocate	General
100-4148-450	SPEC DEPT-EMERG ASSISTANCE	5,200	Victim Advocate	General
11. The County's liability insurance plan is a high deductible plan with payment due quarterly. This funding covers the third quarter expenses and an estimate for the fourth quarter.				
100-4150-510	INSURANCE - A&C 10%	40,000	Miscellaneous and General	General
100-4150-999	TAX ADMIN - NONDEPARTMENTAL 10%	-4,000	Miscellaneous and General	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-36,000	Addition to Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration
150-4099-950	TAX ADMIN - NONDEPARTMENTAL 10%	4,000	Tax Administration Allocation	Tax Administration
12. Repurpose funds originally intended for a side-by-side and accessories for Search and Rescue operations, and use them to make improvements to the old road facility for Search and Rescue use.				
100-4216-250	EQUIPMENT SUPPLIES & MAINT	-5,000	Emergency Management	General
100-4216-720	BUILDINGS	27,500	Emergency Management	General
100-4216-740	CAPITALIZED EQUIPMENT	-22,500	Emergency Management	General



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
13. Increase medical expenses reimbursable by the state for a state inmate hospital stay.				
100-34-23500	MEDICAL/DENTAL ETC REIMBURSEME	-30,000	Charges for Services	General
100-4230-316	MEDICAL EXPENSE REIMBURSEMENT	30,000	Sheriff: Corrections	General
14. Increased cost of sanitation supplies to mitigate risk of COVID-19 in the jail. These expenses are eligible for ARPA funding.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-142,000	Intergovernmental	General
100-4230-200	INMATE SUPPLIES	142,000	Sheriff: Corrections	General
15. There has been a significant increase in utility expenses due to a rate increase and increased usage in the hot summer months.				
100-4511-260	BUILDING & GROUNDS	-5,000	Fairgrounds	General
100-4511-270	UTILITIES	13,400	Fairgrounds	General
100-4511-271	UTILITIES - EVENT CENTER	4,200	Fairgrounds	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-12,600	Addition to Fund Balance	General
16. Due to the increasing number of cases needing therapy, we are using unspent building funds to cover increasing therapy costs.				
290-4149-310	PROFESSIONAL & TECHNICAL	15,000	Children's Services	Children's Justice Center
290-4149-720	BUILDINGS	-15,000	Children's Services	Children's Justice Center
17. BRHD Drug Prevention grant used in Victim Advocate department, instead of the Children's Justice Center. Revenue is being moved to match where expense was incurred.				
100-33-70112	DRUG PREVENTION	-63,000	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	63,000	Use of Fund Balance	General
290-33-70112	DRUG PREVENTION	63,000	Intergovernmental	Children's Justice Center
290-4149-610	MISC SUPPLIES	-9,000	Children's Services	Children's Justice Center
290-4149-720	BUILDINGS	-54,000	Children's Services	Children's Justice Center
18. Provide funding for vehicles for CJC use originally funded by a CDBG grant. The grant was approved by BRAG, but due to timing issues was later deemed to be ineligible by the State.				
100-38-90000	APPROPRIATED FUND BALANCE	-171,900	Use of Fund Balance	General
100-4810-290	TRANSFER OUT - CJC	171,900	Transfers to Other Funds	General
290-33-18000	FEDERAL GRANT - CDBG	171,900	Intergovernmental	Children's Justice Center
290-38-10100	TRANSFER IN - GENERAL FUND	-171,900	Transfers from Other Funds	Children's Justice Center



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
19. Small furniture and supplies that were budgeted with the capital expense of the new CJC building. However, these items are not capitalizable and are being reallocated to a non-capital account.				
290-4149-240	OFFICE SUPPLIES	3,200	Children's Services	Children's Justice Center
290-4149-251	NON CAPITALIZED EQUIPMENT	4,500	Children's Services	Children's Justice Center
290-4149-740	EQUIPMENT / FURNITURE	-7,700	Children's Services	Children's Justice Center
20. Increases to grant revenues and corresponding expense allocation for Senior Center operations.				
240-33-15101	CMM-CONGREGATE MEALS III C-1	-9,900	Intergovernmental	Council on Aging
240-33-15201	HDM-HOME DELIVERED III C-2	-19,900	Intergovernmental	Council on Aging
240-33-15207	HDM-STATE HOME DELIVERED C-2	-8,800	Intergovernmental	Council on Aging
240-33-15209	ACCESS MANDATED-TITLE IIIB	-6,000	Intergovernmental	Council on Aging
240-33-15702	CARES-HDM	8,100	Intergovernmental	Council on Aging
240-4970-210	SUBSCRIPTIONS & MEMBERSHIPS	10,000	Nutrition	Council on Aging
240-4970-250	TRANSPORTATION	2,500	Nutrition	Council on Aging
240-4970-381	MEALS	1,500	Nutrition	Council on Aging
240-4970-382	MEALS - NICHOLAS	1,700	Nutrition	Council on Aging
240-4970-383	US FOODSERVICE	-3,200	Nutrition	Council on Aging
240-4971-510	INSURANCE & BONDS	-800	Senior Center	Council on Aging
240-4974-510	INSURANCE	800	Access	Council on Aging
240-4974-730	IMPROVEMENTS	-1,600	Access	Council on Aging
240-4974-740	CAPITALIZED EQUIPMENT	1,600	Access	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	24,000	Use of Fund Balance	Council on Aging
21. Increase in donations received through the Cache County Community Foundation for the Senior Center. Donations are first received by the CCCF for donor tax purposes, and then transferred to the Senior Center for use.				
240-38-10795	TRANSFER FROM CCCF	-7,000	Transfers from Other Funds	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	7,000	Use of Fund Balance	Council on Aging
22. The Senior Center has had high turnover for the position of Cook. They are using temps to fill the positions until permanent employees can be hired. Funding is transferring from Part Time Employees to Misc Services to cover costs for the temp service.				
240-4970-120	PART TIME EMPLOYEES	-15,000	Nutrition	Council on Aging
240-4970-620	MISC SERVICES	15,000	Nutrition	Council on Aging



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
23. Donations for the Suicide Awareness Concert. Due to the high amount of donations, the County did not need to contribute funding from the Restaurant Tax.				
100-38-10260	TRANSFER IN - RESTAURANT TAX	25,000	Transfers from Other Funds	General
100-38-10795	TRANSFER IN - CCCF	-50,000	Transfers from Other Funds	General
100-4511-482	SPECIAL EVENTS	25,000	Fairgrounds	General
260-4800-990	CONTRIB TO FUND BALANCE	25,000	Addition to Fund Balance	Restaurant Tax
260-4810-100	TRANSFER OUT - GENERAL FUND	-25,000	Transfers to Other Funds	Restaurant Tax
795-38-72100	CONTRIBUTIONS - GENERAL	-50,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	50,000	Transfers to Other Funds	CCCF
24. Reallocate funds for supplies and computer equipment for new employees in the Recorder's office.				
100-4144-240	OFFICE EXPENSE	1,500	Recorder	General
100-4144-250	EQUIPMENT SUPPLIES & MAINT	2,300	Recorder	General
100-4144-330	EDUCATION AND TRAINING	-2,300	Recorder	General
100-4144-620	MISC SERVICES	-1,500	Recorder	General
25. Updated estimate of the Transportation sales tax that is passed through to other entities.				
200-31-30200	SALES TAX - DUE TO OTHER GOV	-500,000	Sales Taxes	Municipal Services
200-4800-921	CONTRIBUTION TO OTHER GOV	500,000	Contributions to Other Govt	Municipal Services
26. The net cost of a vehicle trade-in was budgeted previously. The full amount must be recorded to show the trade-in value and to record the full cost of the new vehicle.				
200-36-51990	SALE OF CAPITAL ASSETS - OTHER	-35,300	Sale of Assets	Municipal Services
200-4241-740	CAPITALIZED EQUIPMENT	35,300	Building Inspection	Municipal Services
27. Transfer funding originally tied to the Tony Grove Forest Service grant to provide funding for new equipment. The required match for the grant project was tied to payroll and machine hours instead of using these funds.				
200-4415-481	SPECIAL GRANT PROJECTS	-26,000	Roads	Municipal Services
200-4415-740	CAPITALIZED EQUIPMENT	26,000	Roads	Municipal Services
28. Transfer funding for the purchase of capital equipment used for cutting vegetation.				
200-4450-251	NON CAPITALIZED EQUIPMENT	-7,200	Vegetation Management	Municipal Services
200-4450-740	CAPITALIZED EQUIPMENT	7,200	Vegetation Management	Municipal Services
29. Unused funding for seasonal employees is being transferred to provide funding for emergency repairs to a weed/plow vehicle.				
200-4450-125	SEASONAL EMPLOYEES	-6,000	Vegetation Management	Municipal Services
200-4450-250	EQUIPMENT SUPPLIES & MAINT	6,000	Vegetation Management	Municipal Services



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
30. The pledge to the Eccles Ice Arena, which is based on a percentage of sales taxes received, is increased because of the higher amount of sales tax revenue received.				
200-38-92000	APPROP FUND BALANCE - MSF	-2,300	Use of Fund Balance	Municipal Services
200-4800-920	CONTRIBUTIONS TO OTHER UNITS	2,300	Eccles Ice Center Support	Municipal Services
31. Special project funding to help construct a new building as part of the Plaza project. This funding is recommended by the Cache Valley Visitor's Bureau advisory board.				
230-38-90000	APPROPRIATED FUND BALANCE	-150,000	Use of Fund Balance	Visitor's Bureau
230-4780-920	CONTRIBUTIONS TO OTHER UNITS	150,000	Cache Valley Visitor's Bureau	Visitor's Bureau
32. The RAPZ Tax administration fee is based on a percentage and is increased based on the actual revenues received in 2020.				
265-4800-990	CONTRIB TO FUND BALANCE	-1,900	Addition to Fund Balance	RAPZ Tax
265-4810-100	TRANSFER OUT - GENERAL FUND	1,900	Transfers to Other Funds	RAPZ Tax
100-38-10265	TRANSFER IN - RAPZ TAX	-1,900	Transfers from Other Funds	General
100-4800-990	CONTRIBUTION - FUND BALANCE	1,900	Addition to Fund Balance	General
33. Oversight and Inspections fees the Road department receives from CCCOG are based on a percentage of revenue received from the Transportation sales tax. Since the revenue was higher than anticipated, the corresponding fee is being updated accordingly.				
268-38-90000	APPROPRIATED FUND BALANCE	-16,100	Use of Fund Balance	CCCOG
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	16,100	Transfers to Other Funds	CCCOG
200-38-10268	TRANSFER IN - CCCOG FUND	-16,100	Transfers from Other Funds	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	16,100	Use of Fund Balance	Municipal Services
34. Remaining CCCOG funds awarded for the Benson Bridge project. The project has now been completed, so these funds are transferred for reimbursement.				
268-38-90000	APPROPRIATED FUND BALANCE	-58,100	Use of Fund Balance	CCCOG
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	58,100	Transfers to Other Funds	CCCOG
200-38-10268	TRANSFER IN - CCCOG FUND	-58,100	Transfers from Other Funds	Municipal Services
200-4415-115	OVERTIME	10,000	Roads	Municipal Services
200-4415-240	OFFICE SUPPLIES & EXPENSE	1,600	Roads	Municipal Services
200-4415-250	EQUIPMENT SUPPLIES & MAINT	30,000	Roads	Municipal Services
200-4415-254	FUEL	16,500	Roads	Municipal Services
35. Use of the County's CORE program is higher than anticipated, so the cost for processing payments is also higher than expected. The cost estimate is being updated and offset with additional revenue from users of the program.				
150-34-18000	ONLINE ACCESS - PROPERTY TAXES	-2,000	Charges for Services	Tax Administration
150-4960-600	SUNDRY EXPENSE	2,000	Miscellaneous Expense	Tax Administration



Budget Amendment Account Detail

Hearing Date: 11.23.2021; Vote Date: 12.07.2021

Account	Title	Amount	Source or Department	Fund
36. Correct account allocations for debt service payments for Patrol vehicles and Fire-EMS vehicles.				
310-4710-820	INTEREST - PATROL VEHICLES	-2,400	Sheriff Vehicle Lease	Debt Service
310-4724-810	PRINCIPAL - FIRE-EMS VEHICLES	2,400	Fire Vehicle Lease	Debt Service
37. The construction account held by the bank related to the 2019 sales tax revenue bonds issued by the CIB for the new road facility is officially closed. The bank transfers the remaining funds to the bond account for the repayment of the debt. This entry reflects the transfer of funds from the Capital Projects fund, where construction of the facility was accounted for, to the Debt Service Fund, where the accounting of the bond payments are recorded. These funds are an estimate of the close out amount. Only the actual amount of the bank transfer will be recorded.				
400-38-90000	APPROPRIATED FUND BALANCE	-150,000	Use of Fund Balance	Capital Projects
400-4810-310	TRANSFER OUT - DEBT SERVICE	150,000	Transfers to Other Funds	Capital Projects
310-38-10400	TRANSFER IN - CAPITAL PROJECTS	-150,000	Transfers from Other Funds	Debt Service
310-4800-990	CONTRIBUTION TO FUND BALANCE	150,000	Addition to Fund Balance	Debt Service
38. Donations for Search and Rescue are higher than the original budget. This entry records the additional revenue and reimburses County funds used for Search and Rescue operations.				
795-38-72105	CONTRIBUTIONS - S & R	-3,500	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	3,500	Transfers to Other Funds	CCCF
100-38-10795	TRANSFER IN - CCCF	-3,500	Transfers from Other Funds	General
100-4800-990	CONTRIBUTION - FUND BALANCE	3,500	Addition to Fund Balance	General
39. Donations for the new Children's Justice Center building are higher than the original budget. This entry records the additional revenue and reimburses County funds used for the project.				
795-38-72105	CONTRIBUTIONS - S & R	-1,000	Public Contributions	CCCF
795-4810-290	TRANSFER OUT - CJC FUND	1,000	Transfers to Other Funds	CCCF
290-38-10795	TRANSFER IN - CCCF FUND	-1,000	Transfers from Other Funds	Children's Justice Center
290-4149-990	CONTRIBUTION - FUND BALANCE	1,000	Addition to Fund Balance	Children's Justice Center
40. Provide for the purchase of a cell phone and for monthly payments for service through the end of the year to be used for a Venmo account. Donations were received through Venmo for the Ignite the Light Suicide Awareness concert.				
795-38-72100	CONTRIBUTIONS - GENERAL	-300	Public Contributions	CCCF
795-4960-600	MISCELLANEOUS EXPENSE	300	Miscellaneous Expense	CCCF



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	16,540,000	-	16,540,000
Sales Taxes	6,982,000	-	6,982,000
	23,522,000	-	23,522,000
Other Revenues			
Intergovernmental	2,004,100	205,000	2,209,100
Charges for Services	8,213,700	-60,000	8,153,700
Licenses and Permits	40,000	-	40,000
Fines and Forfeitures	111,000	-	111,000
Interest and Investment Income	440,000	-	440,000
Rental Income	152,000	-	152,000
Public Contributions	52,500	-	52,500
Miscellaneous Revenue	31,700	-	31,700
	11,045,000	145,000	11,190,000
Other Financing Sources			
Lease Proceeds	835,200	-	835,200
Sale of Assets	150,000	-	150,000
Transfers from Other Funds	293,000	31,400	324,400
Use of Fund Balance	4,249,900	1,165,900	5,415,800
	5,528,100	1,197,300	6,725,400
Total Revenues	40,095,100	1,342,300	41,437,400
EXPENDITURES			
General Government			
Council	131,800	2,300	134,100
Executive	428,900	-	428,900
Finance	676,800	-	676,800
Human Resources	402,300	2,300	404,600
GIS	120,200	800	121,000
IT	1,011,300	-	1,011,300
Clerk	245,100	-	245,100
Auditor	32,600	-	32,600
Elections	746,400	-	746,400



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Recorder	311,300	-	311,300
Attorney	2,023,400	-11,100	2,012,300
Public Legal Assistance	817,300	-	817,300
Victim Advocate	916,100	11,100	927,200
Buildings and Grounds	368,500	-	368,500
Economic Development	165,800	3,000	168,800
USU Extension Services	244,600	-	244,600
Agriculture Promotion	6,000	-	6,000
County Pandemic Relief	137,600	-	137,600
Miscellaneous and General	993,700	36,000	1,029,700
Contributions to Other Units	530,000	-	530,000
	10,309,700	44,400	10,354,100
Public Safety			
Sheriff: Administration	5,070,700	-	5,070,700
Sheriff: Criminal	5,136,100	92,600	5,228,700
Sheriff: Support Services	3,104,900	-	3,104,900
Sheriff: Corrections	8,299,700	172,000	8,471,700
Emergency Management	284,200	-	284,200
Animal Control	203,400	-	203,400
Fire-EMS	2,713,600	110,000	2,823,600
	24,812,600	374,600	25,187,200
Health and Welfare			
Mental Health Services	322,600	-	322,600
Welfare Services	82,800	-	82,800
	405,400	-	405,400
Culture and Recreation			
Fairgrounds	1,551,900	40,700	1,592,600
TV Translator Station	18,800	-	18,800
Library Services	115,400	-	115,400
Fair and Rodeo	478,600	-	478,600
	2,164,700	40,700	2,205,400
Other Financing Uses			
Transfers to Other Funds	2,245,000	1,029,900	3,274,900
Addition to Fund Balance	157,700	-147,300	10,400
	2,402,700	882,600	3,285,300
Total Expenditures	40,095,100	1,342,300	41,437,400



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	6,430,500	500,000	6,930,500
	6,430,500	500,000	6,930,500
Other Revenues			
Intergovernmental	3,160,400	-	3,160,400
Charges for Services	1,232,000	-	1,232,000
Licenses and Permits	1,022,300	-	1,022,300
Interest and Investment Income	10,000	-	10,000
Public Contributions	6,000	-	6,000
Miscellaneous Revenue	5,000	-	5,000
	5,435,700	-	5,435,700
Other Financing Sources			
Sale of Assets	238,000	35,300	273,300
Transfers from Other Funds	381,100	932,200	1,313,300
Use of Fund Balance	1,928,400	-13,800	1,914,600
	2,547,500	953,700	3,501,200
Total Revenues	14,413,700	1,453,700	15,867,400
EXPENDITURES			
General Government			
Development Services Administration	358,100	-	358,100
Zoning Administration	620,600	-	620,600
Building Inspection	907,200	35,300	942,500
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	1,500	-	1,500
	1,887,400	35,300	1,922,700
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	288,100	-	288,100
	300,100	-	300,100



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Streets and Public Improvements			
Roads	5,556,700	58,100	5,614,800
Vegetation Management	721,200	-	721,200
Public Works	911,900	-	911,900
Contributions to Other Governments	3,300,000	500,000	3,800,000
	10,489,800	558,100	11,047,900
Culture and Recreation			
Trails Management	581,200	-	581,200
Eccles Ice Center Support	16,000	2,300	18,300
	597,200	2,300	599,500
Other Financing Uses			
Transfers to Other Funds	1,136,200	-	1,136,200
Addition to Fund Balance	3,000	858,000	861,000
	1,139,200	858,000	1,997,200
Total Expenditures	14,413,700	1,453,700	15,867,400

Council on Aging

REVENUES

Other Revenues

Intergovernmental	568,400	36,500	604,900
Charges for Services	88,600	-	88,600
Public Contributions	16,000	-	16,000
Miscellaneous Revenue	4,000	-	4,000
	677,000	36,500	713,500

Other Financing Sources

Sale of Assets	-	-	-
Transfers from Other Funds	292,000	7,000	299,000
Use of Fund Balance	182,900	-31,000	151,900
	474,900	-24,000	450,900

Total Revenues	1,151,900	12,500	1,164,400
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Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
EXPENDITURES			
Health and Welfare			
Nutrition	609,200	12,500	621,700
Senior Center	386,600	-800	385,800
Access	156,100	800	156,900
	1,151,900	12,500	1,164,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,151,900	12,500	1,164,400
Health			
REVENUES			
Taxes			
Property Taxes	1,007,000	-	1,007,000
	1,007,000	-	1,007,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	97,300	-	97,300
	97,300	-	97,300
Total Revenues	1,409,300	-	1,409,300
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,104,300	-	1,104,300
Air Pollution Control	255,000	-	255,000
	1,359,300	-	1,359,300



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,409,300	-	1,409,300
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	3,135,000	-	3,135,000
	3,135,000	-	3,135,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	3,135,000	-	3,135,000
EXPENDITURES			
Health and Welfare			
Mental Health Services	3,135,000	-	3,135,000
	3,135,000	-	3,135,000
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	3,135,000	-	3,135,000



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	926,800	-234,900	691,900
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	926,800	-234,900	691,900
Other Financing Sources			
Transfers from Other Funds	233,700	172,900	406,600
Use of Fund Balance	741,000	-	741,000
	974,700	172,900	1,147,600
Total Revenues	1,901,500	-62,000	1,839,500
EXPENDITURES			
Public Safety			
Children's Services	1,901,500	-63,000	1,838,500
	1,901,500	-63,000	1,838,500
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	1,000	1,000
	-	1,000	1,000
Total Expenditures	1,901,500	-62,000	1,839,500
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	797,500	-	797,500
	797,500	-	797,500
Other Revenues			
Intergovernmental	110,900	-	110,900
Charges for Services	34,000	-	34,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	500	-	500
	149,600	-	149,600



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Other Financing Sources			
Transfers from Other Funds	94,600	-	94,600
Use of Fund Balance	336,700	150,000	486,700
	431,300	150,000	581,300
Total Revenues	1,378,400	150,000	1,528,400
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,116,400	150,000	1,266,400
	1,116,400	150,000	1,266,400
Other Financing Uses			
Transfers to Other Funds	262,000	-	262,000
Addition to Fund Balance	-	-	-
	262,000	-	262,000
Total Expenditures	1,378,400	150,000	1,528,400
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,502,000	-	3,502,000
	3,502,000	-	3,502,000
Other Revenues			
Charges for Services	892,400	2,000	894,400
Miscellaneous Revenue	-	-	-
	892,400	2,000	894,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	289,800	9,300	299,100
	289,800	9,300	299,100
Total Revenues	4,684,200	11,300	4,695,500



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Tax Administration Allocations	1,769,200	6,800	1,776,000
IT	444,000	-	444,000
Assessor	1,940,100	-	1,940,100
Treasurer	319,800	2,500	322,300
Miscellaneous Expense	85,600	2,000	87,600
Contributions to Other Units	125,500	-	125,500
	4,684,200	11,300	4,695,500
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,684,200	11,300	4,695,500

Capital Projects

REVENUES

Other Revenues

Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	3,406,500	150,000	3,556,500
	3,406,500	150,000	3,556,500
Total Revenues	3,406,500	150,000	3,556,500

EXPENDITURES

Streets and Public Improvements

Road Facilities	3,406,500	-	3,406,500
	3,406,500	-	3,406,500
Streets and Public Improvements			
Fairgrounds Facilities	-	-	-
	-	-	-



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Transfers to Other Funds	-	150,000	150,000
Addition to Fund Balance	-	-	-
	-	150,000	150,000
Total Expenditures	3,406,500	150,000	3,556,500
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	3,030,200	150,000	3,180,200
Use of Fund Balance	-	-	-
	3,030,200	150,000	3,180,200
Total Revenues	3,030,200	150,000	3,180,200
EXPENDITURES			
Debt Payments			
Bonds	2,071,000	-	2,071,000
Sheriff Vehicle Lease	673,500	-2,400	671,100
Fire Vehicle Lease	18,800	2,400	21,200
Road Equipment Lease	31,400	-	31,400
IT Equipment Lease	-	-	-
	2,794,700	-	2,794,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	235,500	150,000	385,500
	235,500	150,000	385,500
Total Expenditures	3,030,200	150,000	3,180,200



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-20,000	50,000
	70,000	-20,000	50,000
Other Revenues			
Intergovernmental	266,000	-16,000	250,000
	266,000	-16,000	250,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	10,400	-	10,400
	10,400	-	10,400
Total Revenues	346,400	-36,000	310,400
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	325,000	-34,900	290,100
	325,000	-34,900	290,100
Other Financing Uses			
Transfers to Other Funds	10,400	-	10,400
Addition to Fund Balance	11,000	-1,100	9,900
	21,400	-1,100	20,300
Total Expenditures	346,400	-36,000	310,400
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	1,669,000	-	1,669,000
	1,669,000	-	1,669,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,237,700	-	1,237,700
	1,237,700	-	1,237,700
Total Revenues	2,906,700	-	2,906,700



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	170,700	-	170,700
Facility Awards	1,859,000	-	1,859,000
	2,029,700	-	2,029,700
Other Financing Uses			
Transfers to Other Funds	416,000	-25,000	391,000
Addition to Fund Balance	461,000	25,000	486,000
	877,000	-	877,000
Total Expenditures	2,906,700	-	2,906,700
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	1,989,900	-	1,989,900
	1,989,900	-	1,989,900
Other Financing Sources			
Transfers from Other Funds	67,300	-	67,300
Use of Fund Balance	778,300	-	778,300
	845,600	-	845,600
Total Revenues	2,835,500	-	2,835,500
EXPENDITURES			
Culture and Recreation			
Program Awards	1,111,000	-	1,111,000
Facility Awards	1,558,300	-	1,558,300
	2,669,300	-	2,669,300
Other Financing Uses			
Transfers to Other Funds	98,900	1,900	100,800
Addition to Fund Balance	67,300	-1,900	65,400
	166,200	-	166,200
Total Expenditures	2,835,500	-	2,835,500



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
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CCCOG

REVENUES

Taxes

Sales Taxes	5,322,000	-	5,322,000
	5,322,000	-	5,322,000

Other Financing Sources

Transfers from Other Funds	-	-	-
Use of Fund Balance	4,582,100	74,200	4,656,300
	4,582,100	74,200	4,656,300

Total Revenues	9,904,100	74,200	9,978,300
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EXPENDITURES

Streets and Public Improvements

Road Projects	9,824,200	-	9,824,200
	9,824,200	-	9,824,200

Other Financing Uses

Transfers to Other Funds	79,900	74,200	154,100
Addition to Fund Balance	-	-	-
	79,900	74,200	154,100

Total Expenditures	9,904,100	74,200	9,978,300
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Airport

REVENUES

Other Revenues

Intergovernmental	6,659,100	-	6,659,100
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	150,900	-	150,900
	6,811,500	-	6,811,500

Other Financing Sources

Transfers from Other Funds	310,200	-	310,200
Use of Fund Balance	52,700	-	52,700
	362,900	-	362,900



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
Total Revenues	7,174,400	-	7,174,400
EXPENDITURES			
General Government			
Airport	7,174,400	-	7,174,400
	7,174,400	-	7,174,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	7,174,400	-	7,174,400
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	121,500	-	121,500
Interest and Investment Income	2,000	-	2,000
	123,500	-	123,500
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	123,500	-	123,500
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	123,500	-	123,500
Addition to Fund Balance	-	-	-
	123,500	-	123,500
Total Expenditures	123,500	-	123,500



Budget Amendment by Department

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	36,000	54,800	90,800
	36,100	54,800	90,900
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	36,100	54,800	90,900
EXPENDITURES			
General Government			
Miscellaneous Expense	100	300	400
	100	300	400
Other Financing Uses			
Transfers to Other Funds	36,000	54,500	90,500
Addition to Fund Balance	-	-	-
	36,000	54,500	90,500
Total Expenditures	36,100	54,800	90,900



Budget Amendment by Fund

Hearing Date: 11.23.2021; Vote Date 12.07.2021

Fund	Current Budget	Ammendments					New Budget
		Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	40,095,100	145,000	459,700	31,400	1,029,900	-1,313,200	41,437,400
Municipal Services	14,413,700	535,300	595,700	932,200	-	871,800	15,867,400
Council on Aging	1,151,900	36,500	12,500	7,000	-	31,000	1,164,400
Health	1,409,300	-	-	-	-	-	1,409,300
Mental Health	3,135,000	-	-	-	-	-	3,135,000
Children's Justice Center	1,901,500	-234,900	-63,000	172,900	-	1,000	1,839,500
Visitor's Bureau	1,378,400	-	150,000	-	-	-150,000	1,528,400
Tax Administration	4,684,200	2,000	11,300	-	-	-9,300	4,695,500
Capital Projects	3,406,500	-	-	-	150,000	-150,000	3,556,500
Debt Service	3,030,200	-	-	150,000	-	150,000	3,180,200
CDRA	346,400	-36,000	-34,900	-	-	-1,100	310,400
Restaurant Tax	2,906,700	-	-	-	-25,000	25,000	2,906,700
RAPZ Tax	2,835,500	-	-	-	1,900	-1,900	2,835,500
CCCOG	9,904,100	-	-	-	74,200	-74,200	9,978,300
Airport	7,174,400	-	-	-	-	-	7,174,400
Roads Special Service District	123,500	-	-	-	-	-	123,500
CC Community Foundation	36,100	54,800	300	-	54,500	-	90,900
Total County Budget	97,932,500	502,700	1,131,600	1,293,500	1,285,500	-620,900	101,233,300

CACHE COUNTY COUNCIL MEETING
NOVEMBER 23, 2021

ATTACHMENT 2

RESOLUTION NO. 2021-29
CACHE COUNTY, UTAH

**A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION PERSONNEL
POLICY AND PROCEDURE MANUAL REGARDING DONATING PERSONAL LEAVE
TIME**

WHEREAS, the Cache County Council on 23rd day of November 2021, in a regular meeting of which lawful notice had been given, considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Section IX (N) regarding donating personal leave time; and


WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW THEREFORE, BE IT RESOLVED that the County Council adopts the following resolution:

- 1 **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended to read as set forth in the attached Exhibit A.
- 2 **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to all current and future county employees.
- 3 **Prior Resolution and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.
- 4 **Effective Date:** This Resolution shall be effective immediately upon its adoption.

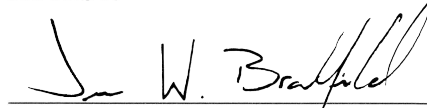
Resolved this 23rd day of November 2021.

CACHE COUNTY COUNCIL:



Gina Worthen, Chair

ATTEST:



Jess W. Bradfield, Cache County Clerk

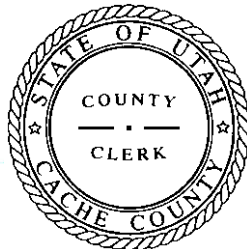


EXHIBIT A
PROPOSED AMENDMENTS

Personnel Policy and Procedures Section IX

N. Donating Personal Leave Time

Cache County recognizes that employees may have extended critical illnesses, family medical emergencies or other extenuating circumstances resulting in the need for additional time off as approved by the County Executive and Director of Human Resources. Employees may voluntarily donate PLT to a co-worker in need for these reasons. An employee is eligible to receive donated PLT only if all compensatory time, old sick leave, and PLT have been expended. An employee may donate up to 40 hours of PLT or any amount of old sick leave to the employee in need. A request to donate PLT must be submitted to the Director of Human Resources on the Request to Donate Personal Leave form.

1. Holidays or Specials cannot be donated as PLT.
2. The receiving employee must be a merit employee.
3. Donated PLT will be given at the end of the pay period to compensate for the time not worked up to 80 hours for the pay period. Donated PLT is not eligible for overtime hours or to be cashed out for any reason. The donation of PLT is on an hourly basis and not a dollar amount. PLT hours donated will be used at the receiving employee's current hourly rate.
4. The donated PLT may only be used for a single instance (critical illness or family medical emergency) by the employee and not banked for future use.
5. Donated PLT will be given to the receiving employee based on donated hours received first and used in order of donation. The HR office will oversee the donated PLT and will number the forms as they are received.
6. When the employee returns to work, any donated PLT that is not used will be returned to the donor. If the donor was going to lose the PLT hours based on the PLT rollover policy, these hours will be forfeited and not returned to the donor's PLT bank.
7. The recipient will be able to receive donated PLT for no more than 12 weeks within a rolling 12-month period.
8. This policy will not replace or extend the maximum allowable absence under the Family Medical Leave Act.

RED-LINE OF CURRENT POLICY

Personnel Policy and Procedures Section IX

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